

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING
Tuesday, March 5, 2019
Florence Rideout Elementary School-Library
6:30 p.m.

- I. CALL TO ORDER-Harry Dailey-Chair**
- II. ELEMENTARY STUDENTS OF THE MONTH**
- III. PRESENTATION**
 - i. Narcan-FRES Nurse Kim Sheridan
- IV. ADJUSTMENTS TO THE AGENDA**
- V. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. This is also the public's opportunity to speak to any topic concerning the school district. No complaints regarding specific staff members will be heard during a public meeting. The District has established separate procedures for complaints against individual employees.
- VI. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Business Administrator's Report
 - iii. Principals' Reports
 - b. Letters/Information**
 - i. Adequacy Funding
 - ii. Expenditure Report 2017-18
- VII. CONSENT AGENDA**
- VIII. DISTRICT MTG. FINAL PREP.**
- IX. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
 - b. Policies-1st Reading**
 - i. EB-Safety Program
 - ii. EBBB-Accident Reports
 - iii. GBEBB-Staff Dress Code
 - iv. BZZZ-School Board Member Stipends
- X. COMMITTEE REPORTS**
 - i. Policy Committee
- XI. RESIGNATIONS/APPOINTMENTS/LEAVES**
- XII. PUBLIC COMMENTS**
- XIII. SCHOOL BOARD MEMBER COMMENTS**
- XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**
 - i. Student Matter
- XV. ADJOURNMENT**

INFORMATION: Next School Board Meeting-March 19, 6:30 PM at LCS-Multipurpose

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road
Lyndeborough, NH 03082
603-654-8088

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

SUPERINTENDENT'S REPORT
March 5, 2019

I have been working on completing the options for the board presentation at the Town Meeting to be held on Saturday, March 9. I submitted a draft copy of two versions to the board on Friday February 22. There was a request to add a slide regarding the full day kindergarten program which is included in the board packet. I received no other suggestions.

I have been working with the school district's attorney to develop the response to the WLCTA grievance that was heard on February 19. The response must be given to the WLCTA no later than Tuesday March 5.

I have a scheduled meeting with Walter Holland, the School District Moderator, during the vacation week to go over the specifics of the warrants and what to expect during the Town Meeting.

I have had a discussion with the teacher for industrial technology education to go over the direction of the program. We have agreed that the district will work to provide professional development over the summer to implement the curriculum of the new technology equipment that has been purchased and throughout the 2019-20 school year to allow courses in engineering be offered beginning in 2020-21.

On March 5, I will be attending a follow up meeting for the emergency management procedures for the Town of Wilton. Florence Rideout is the community shelter location for the town and we will be looking into plans to ensure that equipment is available and communication is set up.

I met with the middle school teachers for the first session in creating the modifications to the middle school program discussed with the board in December. Our goals are to create program options to ensure that students will be given opportunities to excel as well as remediate within the middle school years. A formal presentation will be made to the School Board in May.

I attended the boys' basketball playoff game in Newmarket on February 25. The boys were defeated but making the tournament is always a good accomplishment.

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road,
Lyndeborough, NH 03082

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

BUSINESS OFFICE REPORT
March 5, 2019

Mary Anne will be attending the 2019 Labor Law Training Seminar on March 20th in Bedford, NH. This is a free ½ day seminar that focuses on staying compliant with the laws. U.S. Dept. of Labor representatives will be in attendance as well.

Lise has been working with the District Treasurer to get bank reconciliations and Treasurer Reports up to date. These reports should be coming to you soon.

Buddy and his crew have been cleaning classroom ventilators and replacing filters at WLC. They also washed the bleachers at FRES. During school vacation, the custodians cleaned the common areas. This included burnishing the floors, scrubbing walls, and touch up painting throughout the District.

A current year expenditure report will be sent to you via email. This will also be sent to the Budget Committee per their request.

The 19-20 budget documents have been submitted to the Dept. of Revenue which includes the warrant articles and the MS-27 School Budget Form.

Buddy and Lise attended the annual Northern New England Facilities Masters Conference sponsored by the NH Association of Business Officials. The keynote focused on leadership and integrity. Other sessions included Testing Lead in Drinking Water (SB247), Workplace Equipment and Steps to Energy Savings.

We are working on the contract renewal with the Field Maintenance Service Company. We are in our third year of a five year plan for irrigation material and labor.

The next Facilities Sub Committee meeting will be March 19th. This will be a walkthrough of LCS. Buddy repaired the FRES 1895 section steps a couple of weeks ago. This costs about \$250 in material. It is estimated that it would have cost \$500 to have a mason come in to do the work.

WILTON-LYNDEBOROUGH COOPERATIVE
MIDDLE SCHOOL / HIGH SCHOOL
57 SCHOOL ROAD
WILTON, NEW HAMPSHIRE 03086
(603) 654-6123
www.sau63.org/domain10

Brian Bagley, Principal
Sarah Edmunds, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator
Shannon O'Donnell, Middle School Counselor

WLC Principal Report

Top Ten announced: Shane Partridge, Lexi Balam, Emma Krug, Fionna Kennedy, Ian van Ham, Christian Roy, Nicholas Kennedy, Jack Reid, Janel Bachand and Rachel Christino

Lexi Balam is the winner of our regions DAR (Daughters of the American Revolution). She will represent Wilton in the next round of competition along with another 20 students from NH. This will take place in Concord on March 15th. Good Work, Lexi. We are so proud of you!

WLC's Tech Ed department, in collaboration with Language Arts and Art classes in both the middle and high schools will be constructing a "Poetry Trail" of forest and river themed poems by WLC students and other NH poets. Poems will be inscribed with black lettering on white-painted boards and mounted to natural features along the existing ½ mile perimeter trail that circles through the woods around WLC's playing fields. Funding for the entire cost has been secured through a provisional grant from the Poetry Society of New Hampshire. To be completed and installed by the week of April 29, 2019.

The WLC Spring Concert will be held Thursday May 23, 2019 at 6:30pm in the Cafe. Hope to see you all there.

NEASC Report -- WLC continues to prepare for its Centennial NEASC visit in October of 2019. In their professional and collaborative time, the faculty and administration focus on priority areas that were identified while creating the improvement plan this fall. Areas such as Improving communication, writing curriculum, and clearly articulating our Core Values, Beliefs about Learning and Vision of the Graduate have been some of the areas of focus this winter.

Senior Project -- This February, seniors met with Ms. Morshed, Mrs. White and their Senior Project mentor on the Research Check-in. As part of their Senior Project, seniors complete 20 hours of print research and 25 hours of experiential research. The print resources may include books, magazine and newspaper articles, trade manuals, or articles from databases from our library. The experiential research included preparing a sugar house, working with a veterinarian, researching recipes, studying and practicing Reiki, attending classes to be trained as a counselor to help victims of sexual and domestic abuse, and so much more. Mark your calendars: all members of the WLC community are invited to attend Senior Projects which will be presented during the week of April 1-5. A schedule will be posted at the end of March.

There is a presentation scheduled for March 14th called Vaping Unveiled. Breathe NH will be coming in to talk to students and staff about the risks associated with vaping. The middle school will have their presentation in the gym from 9:15 until about 10:15. High school will be right after

The Middle School will be participating in the Pennies for Patients campaign for the Leukemia and Lymphoma Society. Our goal this year is to raise \$400 for this campaign. Last year, we exceeded our goal of \$300, and we are hoping to go above and beyond again this year!

WLC will be sending a middle school team and a high school team to the Science Olympiad being held at St. Anselm College on Saturday, March 23rd. Nine high school students and nine middle school students are preparing for the upcoming competition. Students are preparing for events such as Anatomy and Physiology, Disease Detective, Dynamic Planet and constructing Boomilevers.

Souhegan Sustainability Fair is Saturday May 12th. Exhibit presentations on a wide variety of environmental topics, Art Show featuring WLC student art, WLC Senior Projects, Hands - on Workshops, Food Court with Live Music including students from WLC, and so much more. Family Friendly & Free Admission!

AD Report

Boys Varsity Basketball

Head Coach: Flip Tremblay

Assistant Coach: Sherry LeBlanc

of players: 11

Record: 7-11

Lost to Newmarket in the NHIAA D-IV Preliminary Round

Boys JV Basketball

Head Coach: Ross Gookin

of players: 10

Record: 1-7

Season Completed

Girls Varsity Basketball

Head Coach: Kyle Pratt

Assistant Coach: Alison Jenkerson

of players: 8

Record: 3-15

Season Completed: Did not qualify for NHIAA D-IV Girls Basketball Tournament

Middle School Boys Basketball

Head Coach: Aaron Robbins

of players: 12

Season completed

Record: 0-12

Middle School Girls Basketball

Head Coach: Wade Cutler

Assistant Coach: Sami Bosquet

of players: 12

Season completed: reached Tri-County Quarterfinals

Record: 4-9

Swim Team

of participants: 5

Season Completed. Ava Rondeau finished 5th in the 500 yard freestyle and 2nd in the 100 yard backstroke at the D-II state meet held at UNH on February 9th.

Alpine Ski Team

of participants: 2

Season Completed. Ian van Ham finished 9th in both the giant slalom and slalom races at the D-IV state meet, held at Crotched Mountain on February 14th, which qualifies him for the Meet of Champions at Cannon Mountain on February 28th.

Indoor Track Team

of participants: 1

Season Completed

Friday, March 1 – NO SCHOOL

Saturday, March 2 –

Sunday, March 3 – Men's League Basketball, 8am-3pm, Gym

Monday, March 4 – Wellness Comm. Mtg, 3:00, Library

Tuesday, March 5 –

Wednesday, March 6 –

Thursday, March 7 –

Friday, March 8 – WLC Pride day

High School student of the month

Saturday, March 9 – District Meeting, 9:00, Cafe

Sunday, March 10 – Men's League Basketball, 8am-3pm, Gym

Andy's Summer Playhouse, Café & Library, 1:00-3:00

Monday, March 11 –

Tuesday, March 12 – Math Team @ PSU

Wednesday, March 13 –

Thursday, March 14 –

Friday, March 15 – Middle School Dance, Café, 3:00-5:00

Saturday, March 16 –

Sunday, March 17 – Men's League Basketball, 8am-3pm, Gym

Monday, March 18 – Coop Connection meeting, 6:00, Library

Tuesday, March 19 – School Board meeting, 6:30, Library

Wednesday, March 20 –

Thursday, March 21 –

Friday, March 22 – Coffee and Conversation, 8:00, Library

Saturday, March 23 –

Sunday, March 24 – Men's League Basketball, 8am-3pm, Gym

Monday, March 25 –

Tuesday, March 26 –

Wednesday, March 27 –

Thursday, March 28 – School Play, 7:00, Cafe

Friday, March 29 – School Play, 7:00, Cafe

Saturday, March 30 –

Sunday, March 31 – Men's League Basketball, 8am-3pm, Gym

FLORENCE RIDEOUT ELEMENTARY SCHOOL

18 TREMONT STREET

WILTON, NEW HAMPSHIRE 03086

(603) 654-6714 Main

(603) 654-3490 Fax

Timothy O'Connell, Principal

Jo Anne Dufour, School Counselor

Florence Rideout Elementary School and Lyndeborough Central School

Principal's Report 3/5/19

During the next few month's students will be taking the New Hampshire Statewide Assessments. These assessments are taken by all students in third through fifth grade throughout the state. The assessments measure a student's understanding of academic content and skills in English Language Arts, Mathematics and Science (5th grade). The testing will occur in stages throughout April and May. Throughout the month of March student will participate in content area benchmark assessments. Results from these assessments will be analyzed by teaching staff in March to guide further instruction.

The second session of our school-wide enrichment program, Odyssey, begins the week of March 4th. Several enrichment clusters or courses were created for this spring session. These include an Egg Drop competition, We-Do Lego Robotics, Stop-Motion Movie making, Papier Mache Vessels and Percussion ensemble.

We are planning another round of instructional walkthroughs with our math consultant, Ann Mordecai, from Demonstrated Success. These will take place throughout March and will focus on mathematical problem solving through the use of math performance tasks. Our goal will be to deliver feedback to staff that will promote self-reflection of current practices and instructional strategies.

We are excited to welcome our Artist in Residence, Theo Nii Martey. Theo is the director/leader of the traditional African drumming and dance ensemble called Akwaaba. He was born and raised in Accra Ghana, West Africa and has taught and performed African drumming, dancing, and music in Ghana, England, and the United States. Students is grades 1-5 will have master classes with Theo, while the third grade will have daily classes that will be culminated with a performance on the afternoon of Friday March 15th at 5:00 pm. Parents and community members are welcome to attend this wonderful event. A special thanks to the PTO for their continued support for our Artist in Residence Program.

Through a collaborative effort with the Children's Dental Network and the Alexander Easton Foundation, FRES will offer a pilot in-school dental program this May. With parental consent, all students will have access to free dental treatment in school (cleanings, fluoride treatments, sealants, temporary fillings, etc.) and grade specific dental education. This partnership has been made possible through the efforts of Kim Sheridan, School Nurse at FRES.

Students and staff will celebrate Read Across America Week, March 18th through the 22nd. This week is sponsored by the NEA and will focus on the literature of children's author, Mo Willems. Several events are planned that week to promote literacy including DEAR (Drop Everything and Read) periods throughout the week, creating favorite character "Potato People", adding to our school-wide book worm, and participating various themed dress-up days throughout the week. WLC National Honor Society students and Community Guest readers have been invited to read to students.

Mrs. Rebecca Hawkes will be taking a maternity leave in the beginning of April 2019. Her maternity leave will continue for the remainder of the school year. During this time, we are fortunate to have Ms. Lori Farina serving as a long term substitute for Mrs. Hawke's class. Ms. Farina is a certified teacher and graduate of Keene State College and Antioch College. She holds a Master's Degree in Education. Ms. Farina will have the opportunity to spend some time in the classroom at the end of March to become acquainted with the students, procedures, and curriculum so that this transition can be as smooth as possible. Please join me in wishing Mrs. Hawkes and her family the very best with the new addition to their family.

Congratulations to our kindergarten students of the month Koryn Blais from Mrs. McArdle's class, Emma Heinstrom from Mrs. Dane's class. We are all very proud of them!

The third reporting quarter comes to an end on March 29th. STAR 360 benchmark assessment will be administered the week of March 25th. Learning Profiles and STAR progress reports will be sent home with students on April 5th.

Sincerely,

Tim O'Connell
Principal

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-654-8088

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

TO: The WLC School Board
FROM: Bryan Lane
DATE: 2/14/19
RE: Adequacy Funding

The constitution of the State of New Hampshire indicates that every child has the right to an “adequate education” and it is the responsibility of the state to pay for that education. The New Hampshire Department of Education sets minimum standards and each school district has the ability to adopt standards that exceed those minimum standards. An example of exceeding state minimum standards is reflected in class size for grades K-2. The state minimum standards indicate that class size can be up to 25 students, WLC policy sets the class size at 20 for these grades.

The state has created an “adequacy formula” that distributes funds to school districts on a per pupil basis to meet the funding of an adequate education for students. The adequacy formula currently provides \$3,636 for each student which should account for the cost of teachers, instructional materials, facilities, transportation, a guidance counselor, librarian, a principal and technology. The state adequacy funds calculate the salary for teachers, librarians and school counselors at the average 1st step for these positions statewide which is not realistic. The adequacy formula does not include school nurses which are required by statute.

	From adequacy Adequacy	Total Adequacy	Avg. WLC Cost	Total WLC Cost
Teacher salary	\$35,539	@ 55 \$1,954,645	\$54,486	@55 \$ 2,996,730
School Principal	\$78,917	@ 2 \$ 157,834	\$96,950	@ 2 \$ 193,900
Librarian	\$35,539	@ 2 \$ 71,078	\$49,500	@ 2 \$ 99,000
School Counselor	\$38,996	@ 3 \$ 116,898	\$55,000	@ 3\$ 165,000
School Nurse	\$ 0	@ 3 \$ 0	\$59,500	@ 3\$ 178,500
Total		\$ 2,300,445		\$3,454,630
Difference		\$1,154,185/ 501 students= \$2,303 per student		

There are many other aspects of the school expenditures that are not taken into consideration by the adequacy formula. The expenditure for special education is a required expenditure under federal law. Our revenue for Special Education totals around in 2017-18 \$540,000 while our expenditures are approximately \$2,200,000. This requires the district to fund \$1,660,000 outside of adequacy and support from federal grants.

\$1,660,000/ 501 students= \$3,313 per student

If we add the cost for reasonable required salaries and required special education costs the total of the adequacy grant might be \$9,252 per student.

Outside of legal requirements, the districts medical insurance costs and co-curricular expenses are not included in the adequacy formula. For districts the size of Wilton-Lyndeborough, it is more difficult to spread the total cost on a per pupil basis defining the inequity of the adequacy formula itself.



WLC School District Budget FY 19-20



Warrant Article 4- Operating Budget

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the Budget Committee's recommended amount of \$12,598,674 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Estimated Tax impact Lyndeborough – \$0.23

Estimated Tax impact Wilton – \$0.25

How the Budget affects Tax Rates

The proposed budget has an increase of \$129,669 or 1.03% from fiscal year 18-19.

LYNDEBOROUGH

The proposed budget would create an increase in the tax rate of \$.23

We estimate that this would create an annual tax increase of \$54.74 for the average home in Lyndeborough valued at \$238,000.

WILTON

The proposed budget would create an increase in the tax rate of \$.25

We estimate that this would create an annual tax increase of \$52.25 for the average home in Wilton valued at \$209,000.

The Operating Budget

Much of the operating budget is Federally mandated or determined through previously negotiated contracts. \$11,426,755 is made up from the following 5 items:

- ▶ Special Education: \$868,746
- ▶ Salaries & Benefits: \$8,758,228
- ▶ Debt Services: \$932,860
- ▶ Facilities and Utilities: \$555,606
- ▶ Transportation: \$311,315

This leaves roughly \$685,477, or 5% of the gross budget, for items such as curriculum, supplies, software, and technology, equipment, and furniture.

STUDENT ENROLLMENT

If the kindergarten class in the fall includes 45 students, and enrollments are consistent, total enrollment in 2019-20 will increase to 573 students from a low of 537 in 2017-18.

WLC Budget for 2019-20

- ▶ Fully funds salary increases for both collective bargaining agreements as approved by the voters of Lyndeborough and Wilton.
- ▶ The budget as presented allows for a new curriculum in mathematics to support ongoing professional development for staff in an effort to increase student achievement in math.
- ▶ The budget presented supports new advanced placement offering for WLC students to earn college credit while in high school as well as professional development to train teachers for advanced placement instruction.
- ▶ A purchase of new books for the FRES library to replace outdated volumes.
- ▶ A new curriculum in science, Project Lead the Way, that will be funded through grant funds.

FULL DAY KINDERGARTEN

Full day kindergarten was approved by the voters at last years town meeting.

Anticipated enrollment was 40 students, current enrollment is 54 which will bring \$40,600 in unanticipated revenue to the district.

FULL DAY KINDERGARTEN

Using the early literacy assessment the following are the reading levels for students compared to the same time period last year with full day instruction vs. half day instruction:

	2017-18	2018-19
Probable Readers	0%	7%
Transitional readers	3%	17%
Later emergent readers	72%	63%
Early emergent readers	25%	13%
Above National Benchmark for age	36%	58%
Nearing the benchmark	23%	13%
Need an intervention	34%	27%
Need an urgent interventions	7%	2%

Warrant Article 5- Adding Funds to Building/Equipment & Roadway Fund

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of \$60,000 to be added to the Wilton-Lyndeborough Cooperative Building/Equipment & Roadway Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget warrant article. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Tax impact Lyndeborough - \$0.10

Tax impact Wilton - \$0.11

Adding Funds to Building/Equipment Roadway Fund

The capital improvement plan was created by the school district in an effort to look at the needs of the district on a long term basis. The projects for the coming school year include:

- ▶ Year 4 of a 5 year plan to resurface the roof at WLC
- ▶ High School bathroom updates
- ▶ Repoint Chimneys at FRES

Balance as of October 31, 2018 is \$90,451.



WLC School District Budget FY 19-20



Warrant Article 4- Operating Budget

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the Budget Committee's recommended amount of \$12,598,674 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Estimated Tax impact Lyndeborough – \$0.23

Estimated Tax impact Wilton – \$0.25

How the Budget affects Tax Rates

The proposed budget has an increase of \$129,669 or 1.03% from fiscal year 18-19.

LYNDEBOROUGH

The proposed budget would create an increase in the tax rate of \$.23

We estimate that this would create an annual tax increase of \$54.74 for the average home in Lyndeborough valued at \$238,000.

WILTON

The proposed budget would create an increase in the tax rate of \$.25

We estimate that this would create an annual tax increase of \$52.25 for the average home in Wilton valued at \$209,000.

The Operating Budget

Much of the operating budget is Federally mandated or determined through previously negotiated contracts. \$11,426,755 is made up from the following 5 items:

- ▶ Special Education: \$868,746
- ▶ Salaries & Benefits: \$8,758,228
- ▶ Debt Services: \$932,860
- ▶ Facilities and Utilities: \$555,606
- ▶ Transportation: \$311,315

This leaves roughly \$685,477, or 5% of the gross budget, for items such as curriculum, supplies, software, and technology, equipment, and furniture.

STUDENT ENROLLMENT

If the kindergarten class in the fall includes 45 students, and enrollments are consistent, total enrollment in 2019-20 will increase to 573 students from a low of 537 in 2017-18.

WLC Budget for 2019-20

- ▶ Fully funds salary increases for both collective bargaining agreements as approved by the voters of Lyndeborough and Wilton.
- ▶ The budget as presented allows for a new curriculum in mathematics to support ongoing professional development for staff in an effort to increase student achievement in math.
- ▶ The budget presented supports new advanced placement offering for WLC students to earn college credit while in high school as well as professional development to train teachers for advanced placement instruction.
- ▶ A purchase of new books for the FRES library to replace outdated volumes.
- ▶ A new curriculum in science, Project Lead the Way, that will be funded through grant funds.

Warrant Article 5- Adding Funds to Building/Equipment & Roadway Fund

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of \$60,000 to be added to the Wilton-Lyndeborough Cooperative Building/Equipment & Roadway Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget warrant article. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Tax impact Lyndeborough - \$0.10

Tax impact Wilton - \$0.11

FULL DAY KINDERGARTEN

Full day kindergarten was approved by the voters at last years town meeting.

Anticipated enrollment was 40 students, current enrollment is 54 which will bring \$40,600 in unanticipated revenue to the district.

FULL DAY KINDERGARTEN

Using the early literacy assessment the following are the reading levels for students compared to the same time period last year with full day instruction vs. half day instruction:

	2017-18	2018-19
Probable Readers	0%	7%
Transitional readers	3%	17%
Later emergent readers	72%	63%
Early emergent readers	25%	13%
Above National Benchmark for age	36%	58%
Nearing the benchmark	23%	13%
Need an intervention	34%	27%
Need an urgent interventions	7%	2%

Budget Reductions

The budget approved by both the budget committee and the school board is a reduction of \$163,289 from the presented budget by the SAU staff.

Budget Reductions

- Areas of reduction in the budget that could be considered by the school board from the SAU presentation in order to meet the approved budget of \$12,598,674 could include but not be limited to:

\$25,000 for the math curriculum at FRES
 \$4,000 for replacement of library materials
 \$6,000 by eliminating the struggling tennis program and associated transportation
 \$20,000 in reductions of salaries for non- union personnel or reduction in potential salary increases including funding for an athletic trainer that we have difficulty finding
 \$26,000 in requests for replacement equipment and furniture
 \$15,000 in requests for new equipment and furniture
 \$21,000 to put a hold on the computer replacement schedule
 \$4,300 to put a hold on the furniture replacement schedule at WLC
 \$19,000 in reductions to repair and maintenance not including preventative maintenance
 \$30,000 in teaching salaries/benefits through salary savings in hiring new staff or staff reductions

Adding Funds to Building/Equipment Roadway Fund

The capital improvement plan was created by the school district in an effort to look at the needs of the district on a long term basis. The projects for the coming school year include:

- Year 4 of a 5 year plan to resurface the roof at WLC
- High School bathroom updates
- Repoint Chimneys at FRES

Balance as of October 31, 2018 is \$90,451.

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road
Lyndeborough, NH 03082
603-654-8088

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

To: Bryan Lane, Superintendent of Schools
School Board Members

From: Lise Tucker, Business Administrator

Subject: Review of CPI and Utilities

Date: February 26, 2019

At the request of a school board member, please refer to the attached. The first is the index I used back in the fall... updated to January from July. The second is the index I think is what the school board member was referring to at the last board meeting.

The January 2019 update showed a general CPI increase of 2.5%, a decrease of 11.2% for Fuel/Oil, and an increase of 3.4% for Electricity.

The July 2018 index showed a general CPI increase of 3.4%, an increase of 9.1% for Fuel/Oil and an increase of 4% for Electricity.

The January Northeast index shows an overall CPI increase of 1.5%, a decrease of 2.0% for Fuel/Oil, and an increase of 0.7% for Electricity.

Please note that our proposed budget figures also take into consideration the increased consumption of both fuel/oil and electricity for our district.

Please advise as to what you think would be appropriate inflationary factors. An average based on the general CPI of 2.0% ?

Also, would you want an update on the electricity and fuel spreadsheets be based on this year's projected consumption plus the recommended CPI increase ?

This process tells me that the summer indexes are inflated for precautionary measures as they are looking at over six months in advance.



For Release: Thursday, February 14, 2019

19-277-BOS

NEW ENGLAND INFORMATION OFFICE: Boston, Mass.

Technical information: (617) 565-2327 BLSInfoBoston@bls.gov www.bls.gov/regions/new-england

Media contact: (617) 565-2326 BLSMediaBoston@bls.gov

Consumer Price Index, Boston-Cambridge-Newton — January 2019

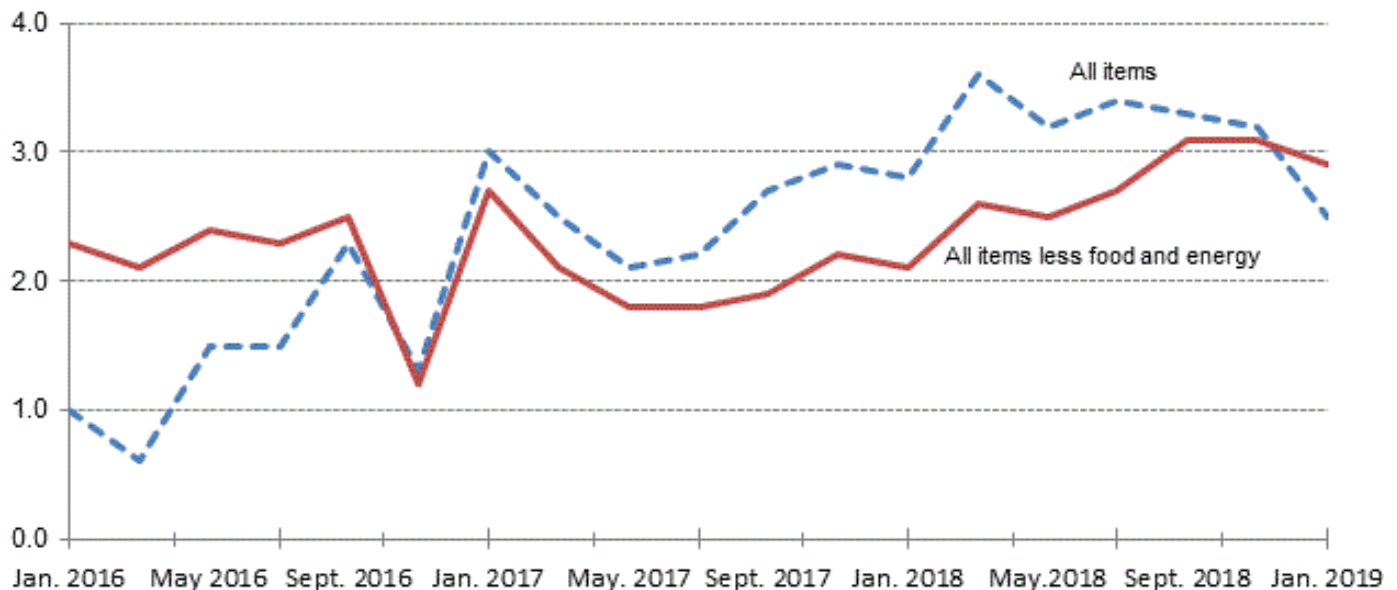
Area prices up 0.5 percent over two months; up 2.5 percent from a year ago

The Consumer Price Index for All Urban Consumers (CPI-U) in the Boston-Cambridge-Newton area increased 0.5 percent in January, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Deborah A. Brown noted that this was mainly attributable to higher prices within all items less food and energy, up 0.8 percent and to a lesser extent higher food prices, up 1.0 percent. Lower energy prices, down 3.7 percent partially offset the increase. (Data in this report are not seasonally adjusted. Accordingly, bimonthly changes may reflect the impact of seasonal influences.)

Over the last 12 months, the Boston CPI-U rose 2.5 percent. The increase was largely attributable to higher prices within all items less food and energy up 2.9 percent. (See [chart 1.](#))

Chart 1. Over-the-year percent change in CPI-U, Boston-Cambridge-Newton, January 2016 - January 2019

Percent



Source: U.S. Bureau of Labor Statistics.

Food

Food prices edged up 1.0 percent since November, mainly due to higher food at home prices, up 1.1 percent. Restaurant prices, up 1.0 percent also contributed to the increase. Higher food at home prices were mainly driven by higher prices for fruits and vegetables, up 3.2 percent.

Food prices increased 1.9 percent over the year, mainly due to both higher food at home prices, up 1.6 percent, and food away from home prices, up 2.4 percent.

Energy

The energy index decreased 3.7 percent over the two months, mainly driven by lower gasoline prices, down 11.2 percent. Higher electricity prices, and utility (piped) gas prices, up 3.4 percent and 2.6 percent respectively, partially moderated the decrease.

Energy prices were down 0.9 percent from a year ago, largely attributable to gasoline prices, down 2.8 percent.

All items less food and energy

The index for all items less food and energy increased from November (0.8 percent) mainly due to higher shelter costs. Within shelter, higher prices in lodging away from home, mainly drove the increase. Owners' equivalent rent of residences, up 0.6 percent also contributed to the increase.

Over the year, the index for all items less food and energy rose 2.9 percent, with higher shelter costs being the main driver of the increase, up 4.7 percent. Within shelter, higher costs for owners' equivalent rent of residences, up 4.3 percent and to a lesser extent, higher rent of primary residence, up 4.4 percent led the increase.

CPI-W

In January, the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) was 277.969. The CPI-W increased 0.2 percent over two months and increased 2.3 percent over the year.

The March 2019 Consumer Price Index for Boston-Cambridge-Newton is scheduled to be released on Wednesday, April 10, 2019, at 8:30 a.m. (ET).

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 94 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.











































The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/pdf/homch17.pdf.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Boston-Cambridge-Newton, Mass.-N.H. Core Based Statistical Area covered in this release is comprised of Essex, Middlesex, Norfolk, Plymouth, Suffolk Counties in Massachusetts; Rockingham, Strafford Counties in New Hampshire.















Information from this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Federal Relay Service: 1-800-877-8339.

Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Boston-Cambridge-Newton, Ma.-N.H. (1982-84=100 unless otherwise noted) (not seasonally adjusted)

Expenditure category	Indexes				Percent change from		
	Historical data	Nov. 2018	Dec. 2018	Jan. 2019	Jan. 2018	Nov. 2018	Dec. 2018
All items		277.632		278.976	2.5	0.5	
All items (1967 = 100)		806.946		810.852			
Food and beverages		264.467		267.429	1.5	1.1	
Food		266.382		269.169	1.9	1.0	
Food at home		249.715	252.155	252.353	1.6	1.1	0.1
Cereal and bakery products		292.317		301.429	2.4	3.1	
Meats, poultry, fish, and eggs		255.373		252.469	1.6	-1.1	
Dairy and related products		287.058		286.537	8.0	-0.2	
Fruits and vegetables		314.498		324.455	-1.2	3.2	
Nonalcoholic beverages and beverage materials(1)		163.407		165.354	1.4	1.2	
Other food at home		199.126		199.768	0.8	0.3	
Food away from home		295.534		298.580	2.4	1.0	
Alcoholic beverages		246.882		251.903	-3.4	2.0	
Housing		287.035		291.405	3.7	1.5	
Shelter		338.854	341.240	343.856	4.7	1.5	0.8
Rent of primary residence(2)		355.082	357.167	358.078	4.4	0.8	0.3
Owners' equivalent rent of residences(2)(3)(4)		363.452	365.338	365.737	4.3	0.6	0.1
Owners' equivalent rent of primary residence(2)(3)(4)		363.452	365.338	365.737	4.3	0.6	0.1
Fuels and utilities		305.274		309.637	0.8	1.4	
Household energy		258.417	258.098	263.003	0.4	1.8	1.9
Energy services(2)		270.334	272.870	278.714	2.1	3.1	2.1
Electricity(2)		303.965	303.965	314.163	0.1	3.4	3.4
Utility (piped) gas service(2)		203.570	208.866	208.960	5.8	2.6	0.0
Household furnishings and operations		123.966		126.587	-1.8	2.1	
Apparel		141.282		135.026	0.9	-4.4	
Transportation		196.925		192.302	0.9	-2.3	
Private transportation		197.966		193.538	0.8	-2.2	
New and used motor vehicles(5)		104.487		106.942	3.0	2.3	
New Vehicles(1)		207.482		216.023	0.4	4.1	
Used cars and trucks(1)		315.519		317.799	2.3	0.7	
Motor fuel		241.684	229.707	214.604	-2.8	-11.2	-6.6
Gasoline (all types)		238.902	227.045	212.094	-2.8	-11.2	-6.6
Gasoline, unleaded regular(6)		232.165	220.334	205.441	-2.9	-11.5	-6.8
Gasoline, unleaded midgrade(6)(7)		252.895	241.158	227.478	-1.3	-10.1	-5.7
Gasoline, unleaded premium(6)		247.102	237.355	224.673	-2.3	-9.1	-5.3
Motor vehicle insurance(1)							
Medical care		656.108		655.374	1.2	-0.1	
Recreation(5)		123.936		124.490	2.8	0.4	
Education and communication(5)		166.050		164.719	0.5	-0.8	
Tuition, other fees, and child care(1)		1,348.743		1,348.743	2.9	0.0	
Other goods and services		489.490		498.150	2.6	1.8	
Commodity and service group							
Commodities		192.091		190.988	-0.7	-0.6	

Note: See footnotes at end of table.

Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Boston-Cambridge-Newton, Ma.-N.H. (1982-84=100 unless otherwise noted) (not seasonally adjusted) - Continued

Expenditure category	Indexes				Percent change from		
	Historical data	Nov. 2018	Dec. 2018	Jan. 2019	Jan. 2018	Nov. 2018	Dec. 2018
Commodities less food and beverages .		154.244		151.331	-2.3	-1.9	
Nondurables less food and beverages.....		204.755		196.487	-1.9	-4.0	
Durables		106.392		108.044	-2.9	1.6	
Services.....		354.920		358.347	4.0	1.0	
Special aggregate indexes							
All items less shelter.....		256.108		255.724	1.1	-0.1	
All items less medical care		263.032		264.422	2.6	0.5	
Commodities less food		158.004		155.359	-2.4	-1.7	
Nondurables		233.740		231.024	0.0	-1.2	
Nondurables less food.....		206.851		199.578	-2.1	-3.5	
Services less rent of shelter(3).....		391.396		392.542	3.0	0.3	
Services less medical care services.....		333.589		337.062	4.1	1.0	
Energy		249.278	243.899	240.079	-0.9	-3.7	-1.6
All items less energy		284.295		286.599	2.7	0.8	
All items less food and energy		288.233		290.462	2.9	0.8	

Footnotes

(1) Indexes on a January 1978=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a November 1982=100 base.

(4) This index series underwent a change in composition in January 2010. The expenditure class now includes weight from secondary residences, and has been re-titled "Owners' equivalent rent of residences." The item stratum "Owners' equivalent rent of primary residence" excludes secondary residences.

(5) Indexes on a December 1997=100 base.

(6) Special index based on a substantially smaller sample.

(7) Indexes on a December 1993=100 base.

Note: Index applies to a month as a whole, not to any specific date.



For Release: Wednesday, February 13, 2019

19-288-PHI

MID-ATLANTIC INFORMATION OFFICE: Philadelphia, Pa.

Technical information: (215) 597-3282 BLSInfoPhiladelphia@bls.gov www.bls.gov/regions/mid-atlantic

Media contact: (215) 861-5600 BLSMediaPhiladelphia@bls.gov

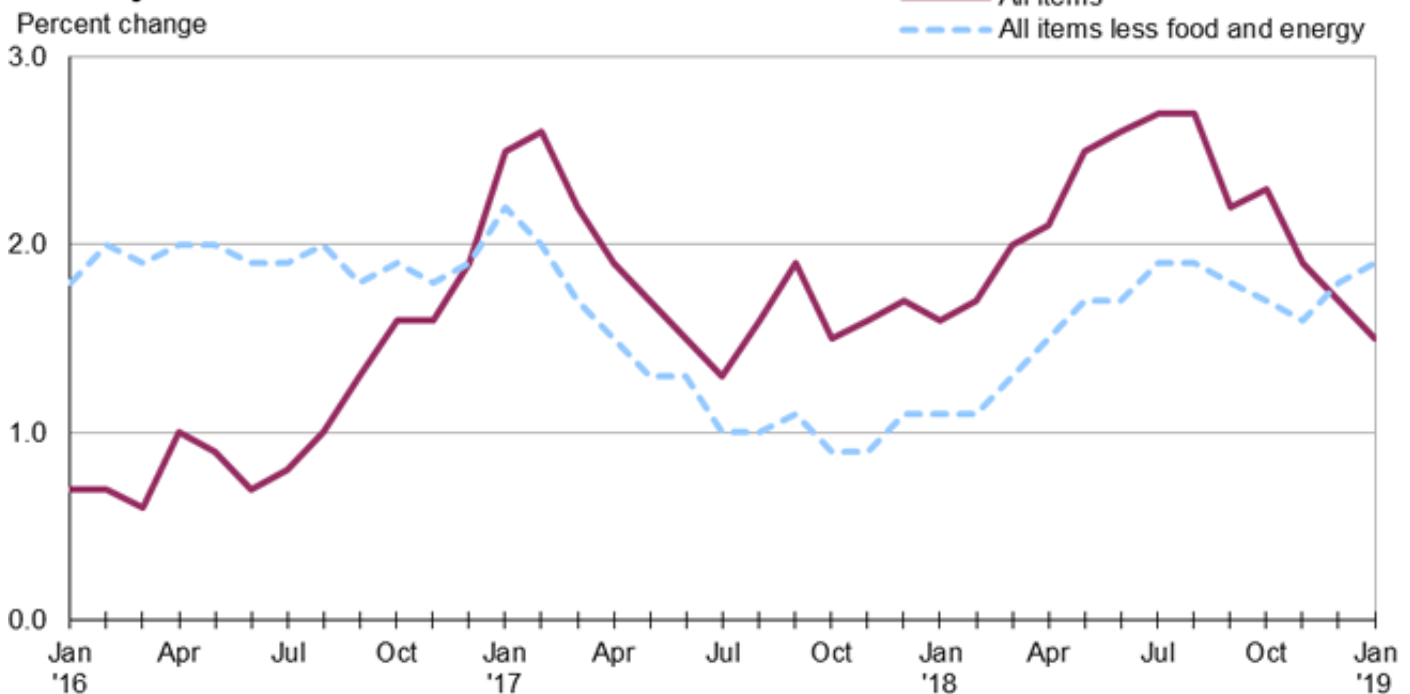
Consumer Price Index, Northeast Region – January 2019

Regional prices increased 0.3 percent over the month; up 1.5 percent over the year

The Consumer Price Index for All Urban Consumers (CPI-U) in the Northeast edged up 0.3 percent in January, the U.S. Bureau of Labor Statistics reported today. Sheila Watkins, the Bureau's regional commissioner, noted that this was due to a 0.5-percent increase in the all items less food and energy index. The food index also increased over the month, up 0.6 percent, while the energy index decreased 2.0 percent. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect the impact of seasonal influences.)

Over the last 12 months, the Northeast all items CPI-U increased 1.5 percent. (See [chart 1](#) and [table A](#).) The all items less food and energy index led the advance, rising 1.9 percent. The food index also rose, up 1.8 percent since January 2018, while the energy index declined 3.0 percent. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Northeast region, January 2016–January 2019



Source: U.S. Bureau of Labor Statistics.

Food

The food index increased 0.6 percent since December as prices increased for both food at home (0.9 percent) and food away from home (0.2 percent).

From January 2018 to January 2019, the food index increased 1.8 percent. Prices for both food away from home and food at home increased over the year, up 2.6 and 1.2 percent, respectively.

Energy

The energy index, which includes prices for household and transportation fuels, declined 2.0 percent in January. Gasoline prices decreased 5.9 percent since December, while prices increased for utility (piped) gas service (2.0 percent) and electricity (0.7 percent).

The energy index decreased 3.0 percent since January 2018. The decline reflected lower prices for gasoline, down 8.8 percent. Electricity prices also decreased (-0.8 percent) over the year, while utility (piped) gas service prices advanced 10.3 percent.

All items less food and energy

The index for all items less food and energy increased 0.5 percent over the month. Prices were higher for shelter (0.2 percent), new and used motor vehicles (1.0 percent), apparel (2.1 percent), and household furnishings and operations (1.4 percent), among others.

The index for all items less food and energy increased 1.9 percent since January 2018, led by higher prices for shelter, up 2.7 percent. Prices also rose over the year for medical care (2.0 percent) and household furnishings and operations (3.4 percent), but were lower for new vehicles (-1.8 percent).

Table A. Northeast region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2015		2016		2017		2018		2019	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January.....	-0.2	-0.4	0.0	0.7	0.6	2.5	0.5	1.6	0.3	1.5
February.....	0.2	-0.2	0.2	0.7	0.3	2.6	0.4	1.7		
March.....	0.3	-0.4	0.2	0.6	-0.1	2.2	0.1	2.0		
April.....	0.1	-0.3	0.6	1.0	0.3	1.9	0.4	2.1		
May.....	0.4	-0.3	0.3	0.9	0.1	1.7	0.4	2.5		
June.....	0.3	0.0	0.2	0.7	0.0	1.5	0.0	2.6		
July.....	-0.1	-0.2	0.0	0.8	-0.2	1.3	0.0	2.7		
August.....	-0.2	-0.1	0.1	1.0	0.3	1.6	0.2	2.7		
September.....	0.0	-0.1	0.2	1.3	0.5	1.9	0.1	2.2		
October.....	-0.2	-0.1	0.2	1.6	-0.1	1.5	-0.1	2.3		
November.....	0.0	0.3	0.0	1.6	0.0	1.6	-0.4	1.9		
December.....	-0.4	0.5	0.0	1.9	0.1	1.7	-0.1	1.7		

Geographic divisions

Additional prices indexes are now available for the two divisions of the Northeast. Over the month, the all items CPI-U rose 0.5 percent in the New England division, and edged up 0.2 percent in the Middle Atlantic division.

Over the year, the all items index advanced 2.0 percent in the New England division. (See [table B](#).) Prices also rose in the Middle Atlantic division, up 1.3 percent.

Table B. CPI-U 1-month and 12-month percent changes, all items index, Northeast region and divisions, not seasonally adjusted

Area	1-month change	12-month change
Northeast.....	0.3	1.5
New England Division	0.5	2.0
Middle Atlantic Division.....	0.2	1.3

The Consumer Price Index for February 2019 is scheduled to be released Tuesday, March 12, 2019, at 8:30 a.m. (ET).

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 5,000 housing units and approximately 22,000 retail establishments--department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/pdf/homch17.pdf.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **Note: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**













































The **Northeast region** is comprised of Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont.

The **New England division** is comprised of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont.

The **Middle Atlantic division** is comprised of New Jersey, New York, and Pennsylvania.


















Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Northeast Region, (1982-84=100 unless otherwise noted) (not seasonally adjusted)

Expenditure category	Indexes				Percent change from		
	Historical data	Nov. 2018	Dec. 2018	Jan. 2019	Jan. 2018	Nov. 2018	Dec. 2018
All items		265.487	265.286	266.109	1.5	0.2	0.3
All items (December 1977 = 100)		418.060	417.745	419.040			
Food and beverages		260.165	260.652	262.254	1.7	0.8	0.6
Food		260.486	261.088	262.757	1.8	0.9	0.6
Food at home		248.204	248.585	250.946	1.2	1.1	0.9
Cereals and bakery products		290.822	292.791	296.536	2.1	2.0	1.3
Meats, poultry, fish, and eggs		250.984	249.562	252.542	1.1	0.6	1.2
Dairy and related products		227.607	228.000	229.934	1.6	1.0	0.8
Fruits and vegetables		311.019	317.072	317.510	0.5	2.1	0.1
Nonalcoholic beverages and beverage materials		172.694	172.071	176.152	1.9	2.0	2.4
Other food at home		222.785	221.318	222.401	0.7	-0.2	0.5
Food away from home		282.244	283.176	283.866	2.6	0.6	0.2
Alcoholic beverages		254.841	253.928	254.697	0.9	-0.1	0.3
Housing		283.660	284.854	286.006	2.6	0.8	0.4
Shelter		351.890	353.372	354.236	2.7	0.7	0.2
Rent of primary residence		354.649	355.513	356.335	2.4	0.5	0.2
Owners' equivalent rent of residences(1)		365.388	366.078	366.621	2.6	0.3	0.1
Owners' equivalent rent of primary residence(1)		365.097	365.781	366.325	2.5	0.3	0.1
Fuels and utilities		228.761	229.456	231.293	1.8	1.1	0.8
Household energy		202.792	203.302	205.230	1.6	1.2	0.9
Energy services		197.834	200.965	203.244	2.9	2.7	1.1
Electricity		200.395	201.123	202.479	-0.8	1.0	0.7
Utility (piped) gas service		178.279	185.096	188.706	10.3	5.8	2.0
Household furnishings and operations		119.170	119.864	121.577	3.4	2.0	1.4
Apparel		128.267	124.092	126.648	-0.5	-1.3	2.1
Transportation		205.639	202.527	200.914	-1.6	-2.3	-0.8
Private transportation		198.184	195.500	193.595	-1.8	-2.3	-1.0
New and used motor vehicles(2)		94.811	95.611	96.598	0.4	1.9	1.0
New vehicles		141.826	142.086	144.093	-1.8	1.6	1.4
New cars and trucks(2)(3)		98.302	98.487	99.883	-1.8	1.6	1.4
New cars(3)		131.632	131.357	132.910	-2.3	1.0	1.2
Used cars and trucks		143.578	143.692	144.452	1.9	0.6	0.5
Motor fuel		234.717	219.308	206.413	-8.7	-12.1	-5.9
Gasoline (all types)		233.474	218.038	205.140	-8.8	-12.1	-5.9
Gasoline, unleaded regular(3) ..		230.811	215.103	202.043	-9.2	-12.5	-6.1
Gasoline, unleaded midgrade(3)(4)		248.923	234.590	222.149	-6.4	-10.8	-5.3
Gasoline, unleaded premium(3) ..		242.038	229.384	218.398	-6.0	-9.8	-4.8
Motor vehicle insurance(5)		622.117	622.122	622.423	-0.1	0.0	0.0
Medical care		508.360	509.755	512.667	2.0	0.8	0.6
Medical care commodities		393.018	393.047	392.591	0.0	-0.1	-0.1
Medical care services		541.442	543.251	547.184	2.4	1.1	0.7
Professional services		383.705	384.184	385.347	1.4	0.4	0.3
Recreation(2)		124.174	124.041	124.676	0.3	0.4	0.5
Education and communication(2)		142.042	142.062	142.389	1.4	0.2	0.2

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods, Northeast Region, (1982-84=100 unless otherwise noted) (not seasonally adjusted) - Continued

Expenditure category	Indexes				Percent change from		
	Historical data	Nov. 2018	Dec. 2018	Jan. 2019	Jan. 2018	Nov. 2018	Dec. 2018
Tuition, other school fees, and child care ⁽⁵⁾		1,244.334	1,246.131	1,249.035	3.0	0.4	0.2
Other goods and services		488.435	490.191	492.072	2.1	0.7	0.4
Commodity and service group							
Commodities		189.817	188.005	188.382	-0.3	-0.8	0.2
Commodities less food and beverages		151.753	149.150	149.030	-1.6	-1.8	-0.1
Nondurables less food and beverages.....		198.378	192.485	190.795	-2.8	-3.8	-0.9
Durables		100.936	101.133	102.241	0.1	1.3	1.1
Services.....		338.384	339.604	340.839	2.4	0.7	0.4
Special aggregate indexes							
All items less shelter.....		235.710	234.884	235.698	0.9	0.0	0.3
All items less medical care		254.816	254.542	255.270	1.5	0.2	0.3
Commodities less food.....		155.484	152.917	152.822	-1.5	-1.7	-0.1
Nondurables		229.349	226.335	226.147	-0.4	-1.4	-0.1
Nondurables less food.....		201.662	196.071	194.529	-2.5	-3.5	-0.8
Services less rent of shelter ⁽¹⁾		335.509	336.455	338.113	2.1	0.8	0.5
Services less medical care services.....		324.387	325.567	326.617	2.4	0.7	0.3
Energy		215.922	209.780	205.512	-3.0	-4.8	-2.0
All items less energy		273.243	273.668	275.035	1.9	0.7	0.5
All items less food and energy		277.248	277.647	278.975	1.9	0.6	0.5

Footnotes

(1) Indexes on a December 1982=100 base.

(2) Indexes on a December 1997=100 base.

(3) Special index based on a substantially smaller sample.

(4) Indexes on a December 1993=100 base.

(5) Indexes on a December 1977=100 base.

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, February 19, 2019
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.
(6:00 p.m. Non-Public)**

Present: *Harry Dailey, Matt Ballou, Miriam Lemire, Joyce Fisk, Carol LeBlanc, Mark Legere, Alex LoVerme, Charlie Post (via conference phone) and Jonathan Vanderhoof (6:47pm).*

Superintendent Bryan Lane, Principals Brian Bagley and Tim O'Connell, Technology Director Kevin Verratti, Director of Student Support Services Betty Moore (late arrival) and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Dailey called the meeting to order at 6:02pm.

II. 6:00PM NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

i. Personnel Matters

A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to enter Non-Public Session to discuss personnel matters RSA 91-A: 3 II (A) (C) at 6:02pm.

Voting: all aye via roll call vote; motion carried unanimously.

RETURN TO PUBLIC SESSION

The Board entered public session at 6:46 pm.

A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Mr. Ballou.

Voting: all aye via roll call vote; motion carried unanimously.

III. ADJUSTMENTS TO THE AGENDA

There were no adjustments to report.

IV. PUBLIC COMMENTS

Mr. Jeff Jones, Wilton, running for Budget Committee, questioned where the information is listed regarding who is running for Budget Committee or when would it posted. Ms. Jessie Salisbury noted it was just posted today. Chairman Dailey added there is a candidate's night (Feb. 27) sponsored by the Lions Club.

Mr. Fran Bujak, Lyndeborough, spoke regarding town employees receiving pay raises and noted it is unfortunate that the non-contracted staff of the school district, through no fault of their own, are not getting raises. Superintendent Lane responded the SAU salary incentive line would be reduced by \$11,937 if funds are needed; this includes a contractual increase for the Superintendent. Increases would have been 2.5% for non-union staff and if we need to look for funds this would be dropped for 2% therefore non-union staff would receive increases, it would just be lower. Twenty-nine thousand dollars would come from union employees and it's possible to recoup that from retirements. Mr. Bujak recommends the School Board consider putting that into the budget from the floor. He further asks the Board to consider putting back into the budget the \$80,000 to heat and light the buildings. He commented that you are putting a budget out there that misrepresents RSA:32 or RSA:89 and refers to a couple years' prior the Budget Committee and Board in order to save tax payers money, reduced the budget going from a full-time to part-time position and it was made very clear, how much it would be, and what would be done. The public took it upon themselves to add it back into the budget. We are looking at a budget that will require \$80,000 more in propane and electricity that we know you will have to spend and you are not telling us what you will cut. He voiced his disappointment and asks to also consider adding the \$80,000 back in on the floor to make up for that misrepresentation of the budget. He stated "I strongly consider you add in \$91,000 from the floor so we can yes or no and know what we are voting on." Mr. Bujak commented on school board stipends and noted although he did not choose to take the stipend as a school board member he knows if people are using their own printers and paying for gas, the stipend is highly appropriate. He spoke of members of the School Board having the authority to vote, they don't have the ability to direct the Superintendent or the School Board absent a vote from the School Board; it should not be happening. He suggests reigning it in to follow the law and monitor ourselves more closely. He referred to the

last meeting minutes which indicated an individual said “let’s put it on the agenda and here it is”. It makes more sense to deal with issues that the majority of the people want to deal with, especially one that is so insignificant. Chairman Dailey responded that he had said let’s put it on the agenda and it is within his authority to do so.

Ms. Tiffany Cloutier-Cabral, Wilton would like the Board to consider that a lot of families are looking into sending their students elsewhere and to Con-Val. They are charging \$6,775 to go to Con-Val and if we lose those kids to Con-Val...investing in the school is important. A question was raised as to where she obtained this number as their cost per student is over \$12,000. She responded she was not sure but she also looked up other towns and recalls someone at a prior meeting stating we were the 4th highest cost per student and we are not, there are some who are paying \$40,000 because their enrollment is so low. Mr. Post clarified what he had previously said was “schools similar to ours” for example that have a primary school and HS and if you look at the schedule those may only have one school. He can provide the data. Ms. Cloutier-Cabral noted all the towns she looked at had a low population. Chairman Dailey responds, when you talk about cost per student, that includes debt service; right now it’s almost \$2,000. A lot of school districts are not carrying debt and don’t have this. He adds that number will drop by \$600 approximately with the WLC bond ending. Ms. Cloutier-Cabral questioned if we are looking at a gap year, Chairman Dailey responded no, we would be looking at an annual savings of about \$300,000.

Ms. Cloutier-Cabral spoke of last week there being an incident with a gun threat and some students being afraid to go to school. She notes there was discussion of having a resource officer at the public hearing.

Ms. Lisa Post commented that she wanted to address the upset of the public at the public hearing and suggests both of the Boards work together a little bit more. She added “we asked for information where the budget could be cut and we were told none and last year we tried to and told we could not. We need to have the information the Superintendent put out today so you can see where this might come from such as retirements.” She notes it can be very upsetting sitting at the table when you can’t relieve their fears, when you can’t back it up. “We are not able to convey to them what will happen on the budget because we cannot affect it. We could use a document like today to help explain where we arrived at a number. We need to work together a little bit better so the public can be more at ease.”

V. BOARD CORRESPONDENCE

a. Reports

i. Superintendent’s Report

Superintendent delivered the Annual Reports to the towns and post offices; library was closed. He referred to Ms. Cloutier-Cabral’s comment regarding a threat and noted there was an issue on February 10 which will be discussed during non-public. He thanked the police department and administration who worked with him throughout the day. He spoke of wishing there was more he could do for the students and confirmed the police assured us it will be ok. He provided a document regarding possible reductions; without knowing what the final budget will be; these reductions would have the least effect on students. He met with Senator Shannon Chandley regarding legislative issues; she is willing to meet with the Board and hear your concerns. He is trying to gain additional information around adequacy formula; currently it is based on using the average salary of a first year teacher for all of our teachers and that is not realistic. We don’t have all first year teachers and the benefits he believes is based only on retirement and social security, the health insurance is not part of the formula. Only 2 guidance counselors are included, not the 3rd and we can have up to 25 students per class K-6 which is not recommended; “\$3,336 falls way short of any realistic number”. He will bring information to the next meeting. He has provided at the request of a board member, additional 2017-18 expenditures going back to April 15 and found two additional items that were not budgeted. One was for AP history books. He explained the AP students do work in the summer and he felt that was important and did approve this in advance and a new photography club was started and a green screen was purchased. Chairman Dailey suggested at some point a discussion take place about a procedure/policy or standard operating practice regarding end of year purchases.

ii. Director of Student Support Services Report

Superintendent Lane reported Ms. Moore’s report spotlights the preschool program. This program integrates special education students with typically developing students which is required by law to have. There is a tuition charge associated for preschool’s typically developing students. He notes the program is very strong.

iii. Director of Technology’s Report

Mr. Verratti provided an overview of his report which included a power outage that happened on January 31 in the late evening/early morning at WLC. This took down the primary battery backup unit for the network and caused several servers to go offline and required a reboot the following morning. The total cost to replace the batteries (for

inside the backup units) are approximately \$475. He notes this speaks to the ongoing power issues we have at WLC and there is not a better solution than larger batteries or a generator. The cause is typically some sort of storm; it is nothing internal. The batteries drain until the power comes back. Chairman Dailey suggested to reach out to Eversource. A question was raised if the Facilities Committee has given this any long-term consideration as it is a safety issue. It was noted even though this may be an outside issue (weather) it will likely continue to exist in this rural area and maybe we would want to buy a generator and better battery backups. Mr. Verratti reported attending training for PowerSchool regarding report card software. The software would allow us to show where the students are with competencies. The training took a couple of hours and are now building the report card and hope to have that out soon. A CNC vinyl cutting machine was installed in the Innovation Lab. The machine has capability of cutting thin film graphics from adhesive vinyl, draw large format pictures such as blueprints and images for application to cloth and garments. Staff has been trained and lesson plans are being developed. Mr. Verratti and the industrial arts teacher are looking to purchase a CNC routing machine and will start with wood and plastics and move up to light weight metals. Chairman Dailey questioned the cost of the machines and if they were budgeted. Mr. Verratti replied they were budgeted; we are trying to bolster our STEM programs. The CNC vinyl machine was about \$1,800 and the CNC routing machine is just shy of \$4,000. Research was done on how they would they work with the current curriculum and those moving forward, what are parts and pieces they are made of, any special order parts etc., and can the people in charge of them handle the maintenance on them. They looked at a laser engraver and many were expensive or didn't have safety features we would want in this setting which was the deciding factor not to go with the laser engraver. A question was raised regarding what types of projects are being used for them. Mr. Verratti responded engineering; in the past they have signage contracted out. The industrial arts teacher got a grant from NH Poets to place signs with different poems from NH poets in various places. He indicated it may make this cost neutral. Training is similar to the 3-D printers as the software is similar. He confirmed the CNC vinyl machine has the capability to do blueprints. Superintendent Lane confirmed engineering classes are being developed now and Mr. Verratti added that Project Lead the Way has a section for this.

b. Letters/Information

i. Response to Board Request-17-18 Expenditures

Superintendent provided a document regarding expenditures from 2017-2018 which included going back an additional month to April 15. Expenditures through June 30 have already been provided. He reported two items that came up that were not budgeted and are listed on the document; it was discussed earlier during his Superintendent's Report.

ii. Legislative Update

Superintendent provided a list of 60 bills that are in legislation. He will provide the senate bills at another time. He informed the group that you can find additional information regarding these by going to NH.gov site. He can provide the link to anyone who requests this. They are broken down by category and some are duplicates. The ones he has provided are specifically education based. Responding to a question, he confirmed he will have a better idea what bills are moving forward after the first week of March. Mr. Legere requested to have the status of the bills listed next time.

iii. Enrollment

Superintendent reviewed the enrollments; end of January the district total is 558. He noted 2 additional kindergarten students are expected to be added next week which will put the kindergarten enrollment at 56. A question was raised if we need to be looking at the 1st grade. Superintendent responded that we currently have 3 classes of 1st grade and the maximum per class is 20 and he will alert the Board if we are getting to the threshold of exceeding the policy and would put forward a proposal for another teacher if this happens. A question was raised when would we have an idea of how many kindergarten students are registering for next year. Principal O'Connell spoke to this reporting March 20th kindergarten registration starts and will be ongoing until the first day of school next year. He will report to the Superintendent where the enrollment stands. It was noted a concern is if there is a need for 4 kindergarten classes. Superintendent responded we usually have a good idea after registrations but students do come in and out over the summer.

VI. CONSENT AGENDA

There was no consent agenda to report.

VII. BOARD MEMBER STIPENDS

Superintendent reported there really isn't a policy around this. His understanding is it is primarily to compensate members for gas money going to and from meetings. Board members have always had the choice to not take the

169 stipend. A concern was raised that the form for the stipend had not been received before and the first time hearing of
170 it was at the last meeting. It was suggested it is a fiscal responsibility if you are going to provide board members
171 stipends, there should be a policy. Chairman Dailey agrees with this and adds if we are going continue doing it we
172 should hand it off to the Policy Committee to have them look at crafting a policy. He notes he believes he has always
173 received the form. Chairman Dailey asked if there were any objections to passing this to the Policy Committee to
174 create a policy; none heard.

176 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Legere to continue the practice (of board member*
177 *stipends) and pass this onto the Policy Committee to define it.*

178 *Voting: six ayes, two nays from Mr. Post and Ms. Lemire, via roll call vote; motion carried.*

180 **VIII. BOARD BUDGET DISCUSSION**

181 **i. Reduction Considerations**

182 Superintendent provided a document regarding budget reduction considerations that would have the least effect on
183 academic programs. This is a list of possible reductions broken down by category. He was notified of a retirement
184 last week and there is a possibility of other retirements. Staffing is evaluated each year as appropriate. If we see
185 enrollment is down, we look at these areas; discussions have been had with administration. A concern was raised
186 regarding hiring staff to replace those who have retired (knowing those retiring are usually the highest paid) and that
187 pressure may be put on staff to hire less expensive staff. Superintendent explained this is not the case, it does not put
188 pressure on staff to *not* hire the best candidate. The chances of hiring teachers on higher scales (Masters/Step 18) is
189 unlikely as most don't leave their district. Even if we did hire at the top of the scale we would still have a reduction
190 of \$7,000-\$8,000 plus FICA and social security. If the retirements do not happen, we would need to look in other
191 areas such as a teacher who didn't have a full schedule; the Board would make those decisions.)

193 Ms. LeBlanc spoke regarding the math program and library books and strongly believes these things should not be
194 considered for reduction. Parents have spoken previously of the need for the library materials. Superintendent
195 responded that it is his responsibility to bring forward various options that exist although may not be his
196 recommendation.

198 Mr. Vanderhoof commented that he did not get clarification why the math program was added and only added after
199 the science grant came in; when it was originally presented they were told it was not the right time for it.
200 Superintendent responded there was not time at that point to do it, it was not ready because it was not vetted and the
201 teacher involvement was needed. Dr. Heon is meeting with a committee and nothing will be purchased without
202 Board approval once we can vet the programs, we will come forward. If the Board chooses not to move forward, this
203 money will not be spent, it will go back to the tax payers. Mr. Vanderhoof voices concern regarding this particular
204 item in the budget and noted if it was that much of a priority it should have been included before the grant was
205 received. He asks if the vetting has been done as he wants to hear about the program and understand what we are
206 spending \$50,000 on.

208 Mr. Legere questioned if the "Mitel call forward" reduction was made and Ms. Tucker confirmed it had and she will
209 email him (it is on the last line item budget on the website). Mr. Legere voiced concern that the oil and electric
210 seems excessive. Ms. Tucker explained it was underestimated and budgeted too low and when the actuals came in
211 they were higher, approximately \$26,000-\$27,000 therefore we are making that up plus the 2019-20 increases. She
212 will provide an analysis sheet on how she came up with the number to the full Board. Mr. Legere questioned if there
213 may be an option for savings around replacement equipment as some of the lines did not contain comments for
214 clarification. Superintendent identified Ecolab cleaning caddy in new equipment and that "tech ed" is for
215 replacement cycle for technology. Mr. Legere voiced concern that he did not like how this year's process went, there
216 was no negotiation and preferred last years.

218 Mr. Ballou requested clarification on the CPI number. Ms. Tucker confirmed there are different ways to do it and it
219 is an estimate either way. There was brief discussion on this. Superintendent noted this was started in August and
220 questioned if the Board would like them to look at more recent figures and recalculate. No objection was heard.

222 Mr. Ballou requested to have the budget reductions sent in excel which Superintendent will provide and will have it
223 posted on the website. Chairman Dailey agreed this would be helpful.

Mr. Legere questioned how the Board can put out information that my help the public more. It was noted the spread sheet is available. Superintendent added the only thing that is not specific are some possible salary reductions. It was also noted any member of the public can contact the Superintendent if they have any questions.

IX. DISTRICT MEETING PREP.

Chairman Dailey reminded the members there are two articles and typically the Board would decide who motions 1st and 2nd and who speaks to the article.

A MOTION was made by Mr. Legere and SECONDED by Mr. LoVerme to have the Chairman of the School Board, Mr. Dailey, make the budget presentation.

Voting: all aye, via roll call vote motion carried unanimously.

Superintendent questioned if the Board would like him to create a PowerPoint presentation for their approval in advance, next week, for comments and consideration and then bring this to the next board meeting. No objection heard.

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to have Ms. Lemire (as Facilities Chairman) make the presentation on the Building/Equipment & Roadways Capital Reserve.

Voting: all aye, via roll call vote motion carried unanimously.

Superintendent will incorporate this into the PowerPoint as well. It was noted the moderator normally addresses the last article (any other business).

X. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. Fisk to approve the minutes of February 6, 2019 as amended.

Voting: all aye, via roll call vote motion carried unanimously.

b. Request for Funds

Principal Bagley spoke asking for the help and support regarding a vaping problem at WLC and noted this is a problem across the state. Although they are working hard to stop it and catch the students who are doing it, the number of students getting away with it far exceeds the number being caught. He has worked with Mr. Verratti and they found a small company out of NY that came up with a vaping detector device that would detect vapor (moisture in the air) much like a smoke alarm detects smoke. Cost is \$7,659 for 8 devices, \$496 activation fee and an annual cost of \$1,500. There are wireless and hard wired devices. This unit also has a bullying component (detects noise, screaming or loud talking); he is really only interested in the vaping component. This would send an alarm to the Principal and Vice Principal and there are cameras in the hallways already which are time stamped so they can review the cameras and know the exact time and place the vaping takes place. He contacted another Principal in Georgetown, Massachusetts who uses the same device and he reported having an 85%-90% reduction in the number of users and also spoke to him regarding what they do for discipline. He gave a brief explanation of the vaping devices and how difficult it is to detect someone using them. He described the discipline plan the Georgetown Principal has put into place and how he introduced the concept to the students and parents. Principal Bagley noted most of the usage at WLC is taking place in the bathrooms but some have been caught in the hallways and cafeteria. He added we are required by law to report to the police and the offender would go to court. Discussions were had and questions were answered including one device will cover 10 x10 area; two devices could be recommended depending the size of the room. Mr. LoVerme noted the vaping devices can trigger asthma, or food allergies as they don't know where it is being produced or how it is produced. They discussed the discipline aspect and some suggestions were provided and the need for students to know the expectations and if they do this what the punishment will be which should be a deterrent. Questions were raised as to the life cycle of the product. Mr. Verratti responded it was unknown, the product is very new, maybe a year. A question was raised if we will need to replace them each year, is a newer version coming out that's better and would we end up with an obsolete device. It was suggested to send the company the dimensions of the room and ask them how many devices they recommend for the size of the room. It was suggested to ask about false positives; what is the accuracy of the device. The Superintendent summarized it seems the Board is supportive of the concept but would like to know the expectation of how long the unit will last, are there any other vendors available, obtain specific funding needed and where will it

come from. It was confirmed that a student did have a reaction from vaping and the ambulance was called. Chairman Dailey commented that it sounds like the Board is in favor and would like additional information.

XI. REPORTS

i. Budget Liaison

Mr. LoVerme reported the committee met last night, no changes were made to the budget number. There was some concern raised regarding oil and electric being budgeted high. The original vote for the budget number was a split decision with Ms. Browne being the deciding factor. Ms. Lisa Post added all members were present; vote was 5-4. Ms. Post spoke that she provided the Budget Committee with a packet of information she received from Mr. Ron Leclerc, DOE, which is all available on the DOE website. It was noted the cost per pupil information for several schools larger and smaller had been presented and we are pretty much in the middle. Questions were raised as to the split vote from the Budget Committee and were they looking for a higher or lower number. Ms. Post responded she believes higher and the big discrepancy was when they were looking at the numbers taking into account declining enrollment and the last three years of actuals and contractual agreements. She confirmed there were additional votes for higher and lower numbers that did not pass. Mr. LoVerme noted approximately 4 members of the public were present at the meeting.

ii. Facilities Committee

Ms. Lemire reported the committee just met and there will be two walkthroughs this spring. The committee went over current projects and any projects that have popped up. It was confirmed by Ms. Tucker the latest CIP is in the Annual Report and has not changed since posted.

XII. PUBLIC COMMENTS

Ms. Lisa Post spoke regarding the packet she presented to the Budget Committee and noted for 2021-21 the DOE increased the ADM payout to \$3,708.78; those numbers will go up for us in 2020-21 and for 2 years out. Superintendent noted that equates to roughly \$74 per student. Ms. Post questioned if we had industrial arts and technology business partners and colleges that may be able to help us buy equipment. Superintendent responded he can provide that information to her.

Ms. Edwina Hastings spoke regarding NH Career Pathways, a program the commissioner is working on with industrial places in Manchester and it seems like a good program and worth investigating. Chairman Dailey would like to see the funding.

Mr. Fran Bujak spoke acknowledging the work the School Board and committees do and that it is not easy. He spoke to a representative from Lincoln on the Ways and Means Committee who spoke of bigger problems than ours, schools falling apart, and no jobs. He adds we do have a cost for education here but we do not have the biggest problems in the state. He thanked Principal Bagley for bringing the vaping piece and the sooner we act on this the better.

Ms. Brianne Lavallee spoke regarding a piece she feels is missing is educating parents and younger students regarding vaping. They don't know how bad it is for them and the next thing is they are hooked on doing it.

Mr. Adam Lavallee questioned if it is known that students are using cannabis. Principal Bagley and the Superintendent responded yes. Ms. Lavallee questioned if there were other resources that could be used and gave the example of the DARE program that was once available. Superintendent responded the DARE program faded out to the benefit of school resource officers for the most part. Larger school districts have one resource officer and perform this piece. He will be discussing this with the chiefs to see if we can create a more formal piece. He added there will be a presentation from the nurses next week.

Ms. Laura Gifford, LCS school nurse spoke informing members there is a program called "Spoke and Wheel" and a representative had come to speak about Narcan. Ms. Gifford believes the representative has a good program on vaping and may be a good resource to tap into.

Ms. Lisa Post spoke wanting to clarify the reason the Budget Committee didn't take another vote was because they would need to have another public hearing and the timing, they also needed to sign the MS27. She asked the Board to come up with ideas on what they feel is necessary to add back into the budget so when the conversation comes up at district meeting everyone is not just throwing things out there. She still feels the budget we have is a good budget although the public raised a lot of concerns, they were concerned with problems regarding what is going on at the schools. She thinks if you are going to add anything back in it should be recommended by the School Board to say

what is absolutely necessary. Chairman Dailey responded the Board has voted and decided. The Board could motion to change the budget but that would mean the Board would have to support a different budget. If that happened documents would be created supporting the higher or lower number. If nothing changes, the School Board voted by a 1 vote majority to support the Budget Committee number. If the School Board decided at the next meeting to support a different number, the Board would create supporting documents regarding this. Any individual member can motion on their own at district meeting. Ms. Post commented "I feel it is important to have it reflected in our statements this is a good budget".

Mr. Bujak noted to Ms. Post's point his concern is we will end up overspending because the floor is all over the place and the only way he believes you can help the voters is if the two Boards can get together because without backing from the Budget Committee he doesn't think it will help the voters. Ms. Post does not think it is necessary to get the groups together, it is the tax payers voting...Ms. Lavallee added "you are presenting what we are told, if there are tax payers who want to vote for a different number, what am I basing this on, we don't have anything." Chairman Dailey responded, the Budget Committee voted on the number and it is what they are supporting. There is \$163,000 difference between the supported number and the budget the SAU presented. The School Board will present a budget that the majority of the Board supported. They cannot present a number that was not supported. Ms. Post responds she is asking the Board to think about what they may recommend as necessary items. Mr. Vanderhoof comments, "we voted on a number and I think those who voted on it are confident in that number and if not they should've spoken up". He thinks this is an odd request. Chairman Dailey commented the School Board voted to support a number; its common knowledge the difference between the supported number and the SAU presented budget is \$163,000 and as a Board, unless we change our number we will present documentation to support that number. Mr. Lavallee commented he understands what he is saying but doesn't think it's odd. Chairman Dailey added if someone at district meeting wanted to cut \$300,000 out of the budget there needs to be a motion and a second and then discussion. The School Board or Budget Committee may have input but that is the end and it is voted on. Mr. Lavallee stated "I don't like the whole numbers; I don't like that we don't have enough information." Mr. Vanderhoof spoke that they have been meeting since August about this, line by line for each building and looked at everything. He doesn't understand Mr. Lavallee saying he doesn't have enough information. Mr. Lavallee responded, "replacement furniture, what is that?" Mr. Vanderhoof referred to the summary page from board packet materials. Chairman Dailey explained if you haven't sat through each of the meetings...that is why we are elected to do this and come up with a recommendation. What you see at the public hearing and when the School Board votes is a combination of all the work. It was noted that the Board had just discussed options for reductions. Superintendent will provide a spread sheet, posted on the website tomorrow, line by line with dollar figures of where some of these reductions could come from. If it is going to come from replacement furniture, you will see this.

Mr. Bujak asked for clarification on the printed budget, is it last year's approved budget, plus contractual raises and food service and special service, is this what we will physically see? Superintendent confirmed yes.

Ms. Tiffany Cloutier Cabral questioned if the document (summary document) will be posted on the website. Superintendent confirmed it will along with a line by line document. The \$29,000 for salaries will be a general number as it is not determined where that will come from. He confirmed these were items included in the original SAU presented budget.

XIII. SCHOOL BOARD MEMBER COMMENTS

There were no school board member comments to report.

XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

i. Student Matters

A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to enter Non-Public Session to discuss personnel and student matters RSA 91-A: 3 II (A) (C) at 9:09pm.

Voting: all aye via roll call vote; motion carried unanimously.

RETURN TO PUBLIC SESSION

The Board entered public session at 9:53pm.

A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Mr. Ballou.

Voting: all aye via roll call vote; motion carried unanimously.

395 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to deny the WLCTA grievance.*
396 *Voting: seven ayes; one abstention from Mr. Legere, via roll call vote, motion carried.*

397

398 **XV. ADJOURNMENT**

399 *A MOTION was made by Ms. Lemire and SECONDED by Ms. LeBlanc to adjourn the Board meeting at 9:55pm.*

400 *Voting: all aye via roll call vote; motion carried unanimously.*

401

402 *Respectfully submitted,*

403 *Kristina Fowler*

404

DRAFT

EB - SAFETY PROGRAM

The Superintendent will cause the formation of the Joint Loss Management Committee as required by RSA 281-A:64, III., ~~and a Crisis Management Plan that conforms to the national Incident Command System.~~

The practice of safety shall also be considered a facet of the instructional plan of the Wilton-Lyndeborough Cooperative School District schools by incorporating educational programs in traffic and pedestrian safety, driver education, fire prevention, emergency procedures, and others, appropriately geared to students at different grade levels.

~~Each school will reference the district safety plan as approved by the Joint Loss Management Committee.~~ Each Principal shall be responsible for the supervision and implementation of a safety program for his/her school. General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees. The principal shall be responsible for developing student safety procedures to be used on school busses, school grounds (including playgrounds), during authorized school activities (such as field trips), within school building(s) (including classrooms and laboratories), off school grounds during school sanctioned activities (including, but not limited to, work-based learning and internships), and in the use of online resources.

~~Each employee will have a copy of the district safety plan and will be asked to sign an acknowledgement form. This signed acknowledgement form will be filed in their personnel folder for reference.~~ The safety plan will be on file in each district building and in the SAU office.

Legal References:

RSA 200:40, Emergency Care

RSA 281-A:64, III, Worker's Compensation, Safety Provisions; Administrative Penalty

NH Code of Administrative Rules, Section Ed 306.04(a)(2), School Safety

NH Code of Administrative Rules, Section Ed 306.04(d), School Safety Procedures

First Reading: May 11, 2010

Second Reading: June 2, 2010

Final Adoption: June 2, 2010

Revision pending:

EBBB - ACCIDENT REPORTS

In the event of an accident on school grounds, the school district employee who witnessed or first responded to the accident must fill out an accident form within 24 hours of the accident. Such form then be filed with the Principal.

The forms are included as exhibits in the District Safety Plan adopted by the Joint Loss Management Committee. Once the applicable form is completed and approved by the Principal, it is sent to the SAU/Business Office. It will then be filed with the insurance company.

~~If the accident involves the services of a physician and/or is likely to result in an insurance claim, two accident reports are to be prepared: one copy filed at the school office and one copy given to the District's insurance agent. If the incident is not one involving a physician and is unlikely to be an insurance case, it will be sufficient to prepare one copy to be filed at the school.~~

The procedures for accidents and accident reporting are to be reviewed annually by the Joint Loss Management Committee. ~~in September by the Principal in association with school district staff of each school.~~

Note

~~NHSBA previously categorized this policy as Mandatory/Required by Law, Category P. Upon further research, it is not required by law. NHSBA still recommends you keep this policy in place.~~

Legal References:

RSA 200, Health and Sanitation

N.H. Code of Administrative Rules, Section Ed 306.12, School Health Services

N.H. Code of Administrative Rules, Section Ed 311, School Health Services

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Revision pending:

BZZZ – SCHOOL BOARD MEMBER STIPENDS

Wilton-Lyndeborough Cooperative School Board members will be eligible for an annual stipend of \$100.00. The purpose of the stipend is to reimburse board members for any expenses related to performing the functions a board member.

At the first board meeting in September, all board members will receive a “School Board Member Stipend Form”. Board member will be asked as to whether or not they wish to receive the stipend. This form needs to be returned to the Business Administrator no later than October 1 of each year whether the board member chooses to receive the stipend or not. If a board member chooses to receive the stipend, they will receive a W-4 form for tax purposes. The W-4 Form will only need to be filled out once during the continuous service of a school board member. The stipend will be paid out in the first pay period of March.

If a board member does not return the Board Member Stipend Form by October 1, the Business Administrator will assume that the board member is choosing not to accept the annual stipend.

First Reading:

Second Reading:

Final Adoption:

GBEBA - STAFF DRESS CODE

Professional dress in the classroom and workplace will promote a more positive learning environment, allow teachers to serve as role models for students, and promote respect for our professional staff. ~~Unprofessional dress will distract students or colleagues from their school-day responsibilities.~~ Therefore, it is expected that a staff member of the WLC School District shall dress professionally (business casual).

The Board retains the authority to specify the following dress and grooming guidelines for staff, within law, that will prevent such matters from having an adverse impact on the educational process. All staff members shall, when assigned to district duty:

- A. Be physically clean, neat and well groomed;
- B. Dress in a manner reflecting their assignments;
- C. Dress in a manner that does not cause damage to district property;
- D. Dress and be groomed in such a way so as not to cause a health or safety hazard.

Staff members may not wear the following attire: blue jeans, sweat suits, sneakers, flip flops, t-shirts, tank tops and shorts. Notwithstanding these prohibited items, the Board recognizes that the nature of certain teaching assignments (i.e. Industrial Arts, Art, Physical Education, field trips, etc.) may require exceptions to the above policy and will be dealt with on an individual basis.

Staff may wear themed clothing on days that are designated for school spirit or fund raising as approved by the Superintendent of schools.

If a staff member feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request shall be made to the chief school administrator.

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Reviewed: October 28, 2014, November 18, 2014

Revised: November 18, 2014